

# Town of Torrey

PO Box 280  
Dresden, NY 14441  
315-536-6376 Office  
315-536-5655- Fax

Dwight L James  
Code Officer  
315-730-3291 Cell

No. \_\_\_\_\_ ( Owner)  
Map ID # \_\_\_\_\_ (Address)  
Date \_\_\_\_\_ (City/ State/ Zip)  
\_\_\_\_\_ (Telephone)

## BUILDING PERMIT APPLICATION REQUIREMENTS

- ( ) **PLOT PLAN;** A dimensioned plan to scale, indicating the shape, size, height and location in exact relation to all property lines and to street or road lines of all buildings or structures to be erected, altered or moved and any building or structure already on the lot. A current survey is required.
- ( ) **APPROVED SET OF BUILDING PLANS;** Homes over 1500 sq. ft. and most commercial projects. require a stamp and certification by a licensed engineer. Plans must meet New York State Uniform Code Requirements. The Code Officer may require stamped drawings for other projects as well.
- ( ) **ENGINEERED** trusses require design drawings prepared by a registered design professional licensed in the State of New York
- ( ) **EROSION PLAN:** An erosion control site plan must be completed and filed with the Town of Torrey. A NOTICE OF INTENT (NOI) must also be filed with the NYS DEC. Forms and instructions are available from the town office. Optional review is available by contacting Yates County Soil & Water at 536-5188
- ( ) **SEPTIC SYSTEM PLANS** must be approved by Yates County Soil & Water before a building permit can be issued (315)-536-5188
- ( ) **Notice Of Truss Type Construction,** If the home being built has truss construction for floors and or roofs please complete and sign the Pre Engineered wood and or Timber Frame Construction in Residential Structures document and submit with the building permit application

**\*\*Legal Address of Work:** \_\_\_\_\_

**\*\*1. Nature of work** ( ) Accessory ( ) Addition ( ) Alteration ( ) Change of Occupancy ( ) Demolition  
( ) New Structure ( ) Repair ( ) Replacement ( ) other \_\_\_\_\_

**\*\*2. Change of use or occupancy** ( ) If business, commercial, mixed occupancy, state nature and extent of use \_\_\_\_\_

**\*\*3. Describe project in full:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**\*\*4. Size** Length ft. \_\_\_\_\_ Width ft. \_\_\_\_\_ Average height ft \_\_\_\_\_ Stories \_\_\_\_\_ Sq. footage \_\_\_\_\_

**\*\* 5. Construction Cost** \$ \_\_\_\_\_

**\*\* Contractor Name & Address** \_\_\_\_\_

**\*\* ( ) Insurance proof attached: *Town Of Torrey must be listed as certificate holder***

**Certificate of General Liability Insurance - The Town of Torrey listed as Certificate holder**

**Proof of Compliance with Section 57 of the Worker's Compensation Law** by producing one of the following: Worker's Compensation: check one and attach form

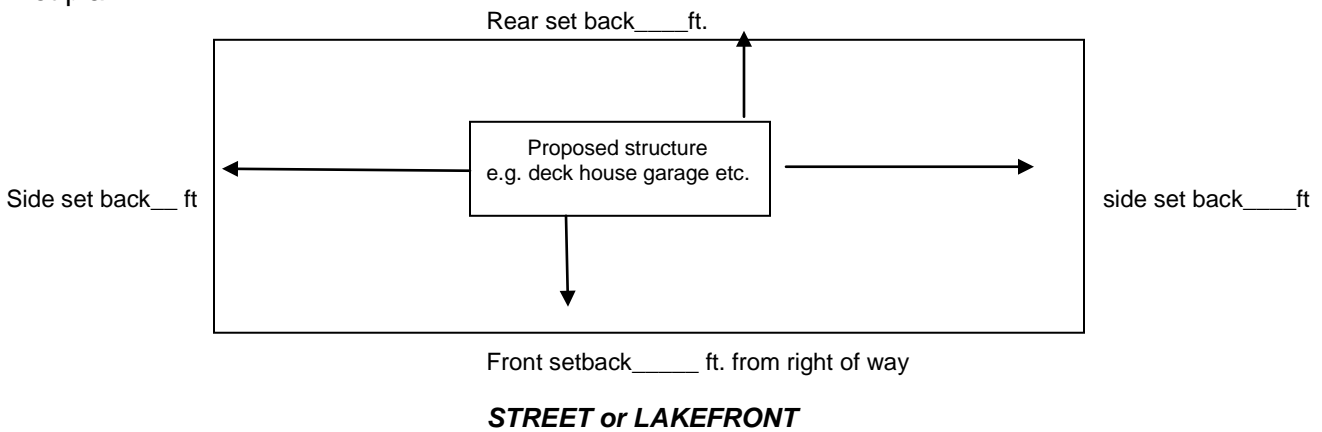
- CE-200 (Exempt)                       C-105.2/U-263 ( Certificate of insurance)
- SI-12/GSI-105.2 (Self- insured)     BP-1 ( Homeowner exempt)

**Certificate of Disability Insurance:** check one and attach form

- CE-200 (Exempt)                       DB-120.1(Certificate of insurance)
- DB-155 ( Self- insured)             BP-1 (Homeowner exempt)

Are you disturbing or working within 50' of a steep slope  Yes  No

Plot plan



Properties directly abutting Seneca Lake            Mean High Water set back \_\_\_\_\_ ft.

Bottom Floor Elevation \_\_\_\_\_ *Note: the minimum bottom floor elevation permitted by the Flood Damage Law 01-10 of the Town Of Torrey code is 451.9' per Barge Canal Datum*

Building permit application is incomplete unless all \*\* areas are completed

Please allow 10 days for issuance of a building permit

No work shall commence without a building permit

**Certificate of Occupancy prior to use or occupancy** ; The owner understands and agrees not to use or occupy a building or equipment or portion thereof for which a building permit has been issued until the Town of Torrey Code Enforcement Officer has issued a Certificate of Occupancy or Use as mandated by the Town of Torrey Code

**Inspection of Property** The owner understands and hereby agrees to inspection by this town's officers or employees of the project site for which a building permit is sought and after a building permit is issued .The owner also agrees to permit measurements, samples, photographs and analysis during these inspections

Upon issuance of a building permit, work may proceed as set forth in the specifications, plans or statements as filed with the Code enforcement Officer. Any amendments made to the original plans and specifications must first be submitted for approval. Building permits shall become void one year from the date of issuance unless substantial progress has been made and may be renewed for an additional year upon request, with the payment of an additional fee.

**NOTE:** As a result of the issuance of the Building Permit, the Town Assessor is notified. The assessor will visit the site periodically during the construction to judge the percent of completion. This completed percentage is added to the roll annually, and the Owner of record, will be notified of any change each year until the project is judged complete.

The owner hereby agrees that the Town Of Torrey is not responsible for the accuracy, of applications and associated documents submitted for acceptance to the Code Enforcement Officer and does not guarantee that reviews, and or inspections will detect all hazards, design defects and or violations

Certification; I hereby certify that I have read & understand the entire application and that all information provided is true and correct

**\*\*Owners Signature** \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

**OFFICIAL USE ONLY**

- .20 ¢ /sq.ft. \$ 50./Min. Residential**
- .20 ¢ /sq ft. \$ 100./Min. Commercial & Industrial**
- .10 ¢ /sq ft . \$ 250.00 max. Agriculture Structures**
- .15 ¢ /sq.ft. \$ 30./Min. Decks, Sheds, Detached Garages, Greenhouses, etc**

**Renovation Permit Includes:**

- \$ 75. Minor - Plumbing, Electrical and Insulation Inspections, etc**
- \$150. Major- - Plumbing, Electrical and Insulation Inspections, etc.**

- \$225. - Commercial Solar Systems**
- \$125. - Non Commercial Solar Systems**

**Swimming pools: \$ 50 In-ground. \$ 25 Above.**

- \$30. Alarm Systems, Wood stoves, Fire Inspection, Fences**
- \$40. Permit Renewal**
- \$40 Certificate of Compliance or Occupancy**
- \$25. Temporary Certificate of Occupancy**

**Work commenced without a permit: \$75.00 or 50% of permit fee whichever is greater**

FEE	Code Officer
( ) APPROVED	DATE ISSUED _____ ZONING TYPE _____
( ) DISAPPROVED	
( ) VARIANCE NEEDED	VARIANCE GRANTED _____